Study Abroad Checklist

☐ Identify Personal Values, Interests, and Skills – Conduct a self assessment and reflect on what is important to you as you outline your career path.
  http://career.opcd.wfu.edu/take-an-assessment-2/
  • Complete the Focus 2 online career assessment to explore career paths.
    https://www.focuscareer2.com/portal/login.cfm?SID=783
    For the access code to create an account, please email careers@wfu.edu.

☐ Research Industries and Companies – Gain industry knowledge and create a list of target companies you are interested in exploring for internships.
  http://career.opcd.wfu.edu/career-resources/career-exploration-websites
  • Career Search (ZSR Library database)
  • Reference USA (ZSR Library database)
  • Vault
  • WetFeet

☐ Update Resume – Keep your branding tool current.
  http://career.opcd.wfu.edu/write-a-resume-or-cover-letter
  • Revise resume based on summer experiences, study abroad experience, and edits from career services.
  • Meet with a career counselor during summer session and/or send via email to careers@wfu.edu when abroad for review.

☐ Find Connections – Network and keep in touch with classmates, colleagues, faculty, and alumni to assist you with your internship search. Sometimes you learn about the best opportunities by word of mouth.
  http://career.opcd.wfu.edu/learn-about
  • DeaconSource: Update your Personal and Academic profiles in DeaconSource to align with your career interests.
  • Clubs and Organizations: Review newsletter and distribution emails that contain relevant career information. For example: Consulting Club, Marketing Club, your Greek organization, or Student Government.
  • Facebook: Join the OPCD Facebook Page.
  • LinkedIn: Create a LinkedIn Profile – http://grads.linkedin.com and connect to alumni groups (WFU Career Connectors and WFU Alumni Groups)
  • Contact local Alumni Club in your city of interest—https://alumni.wfu.edu/clubs/

☐ Search Open Internship Positions – Utilize online tools to identify and apply for internships.
  http://career.opcd.wfu.edu/find-an-internship
  • DeaconSource – https://wfu-csm.symplicity.com/students/index.php
  • Internships – www.internships.com
  • UCAN Internship Database ((must access via DeaconSource home page)
  • Online Resources handout (in DeaconSource Document Library)

☐ Prepare for Internship Interviews
  http://career.opcd.wfu.edu/practice-for-an-interview
  • InterviewStream – Search interview questions by industry and video record yourself answering questions.
  • Mock Interviews – Participate in a mock interview with a career services counselor (prior to departure or upon return to campus).