Earning Credit for your Internship

Here are five different ways to receive academic credit for your internship:

1. **Your Major Department** - Many departments have an “internship” course on their class list. If your major department has a single internship coordinator approach them directly with your proposal. If your department does not have a single coordinator, approach a professor with whom you have a good relationship.

2. **Your Minor Department** - Use the major department information above with your minor department.

3. **Business 181** - Regardless of your major, Business 181 could grant you academic credit, especially if you’re internship doesn’t line up with your major or minor. Contact Lynn Zimmerman in the School of Business for more information about this one credit class.

4. **Another Academic Institution** - On rare occasions, students have found a local college or university with an internship class. Research local and state colleges in your area to see if you can register for an “internship” class at that institution.

5. **Your Internship Employer** - Contact your employer to see if they can waive the requirement for academic credit after you’ve exhausted the list above. In some cases, employers will waive the requirement for credit if you have made a good faith effort and found yourself unable to earn credit.

In many cases, you can earn credit from Wake Forest for completing an internship but you should be aware of a few issues:

- At Wake Forest, credit is granted by academic departments not the Office of Career Services.
- When approaching a professor with a credit proposal, stress the academic value of the experience and its relevance to the academic department.
- The required work associated with earning academic credit may vary between departments.
- You are required to pay for academic credits. During the school year, the cost of full-time tuition will likely cover the cost of the internship credit. During the summer, the cost of one credit hour is $745 dollars.