Study Abroad Checklist

☐ Identify Personal Values, Interests, and Skills – Conduct a self assessment and reflect on what is important to you as you outline your career path.
http://career.opcd.wfu.edu/find-your-major-or-career
   • Complete the Focus 2 online career assessment to explore career paths.
     https://www.focuscareer2.com/portal/login.cfm?SID=783
     For the access code to create an account, please email careers@wfu.edu.

☐ Research Industries and Companies – Gain industry knowledge and create a list of target companies you are interested in exploring for internships.
http://career.opcd.wfu.edu/career-resources/career-exploration-websites
   • Career Search
   • Reference USA
   • Vault
   • WetFeet

☐ Update Resume – Keep your branding tool current.
http://career.opcd.wfu.edu/write-a-resume-or-cover-letter
   • Revise resume based on summer experiences, study abroad experience, and edits from career services.
   • Meet with a career counselor during summer session and/or send via email to careers@wfu.edu when abroad for review.

☐ Find Connections – Network and keep in touch with classmates, colleagues, faculty, and alumni to assist you with your internship search. Sometimes you learn about the best opportunities by word of mouth.
http://career.opcd.wfu.edu/learn-about
   • DeaconSource: Update your Personal and Academic profiles in DeaconSource to align with your career interests.
   • Clubs and Organizations: Review newsletter and distribution emails that contain relevant career information. For example: Consulting Club, Marketing Club, your Greek organization, Student Government, etc.
   • Facebook: Join the Office of Personal & Career Development Facebook Page.
   • LinkedIn: Create a LinkedIn Profile – http://grads.linkedin.com and connect to alumni groups (WFU Career Connectors and WFU Alumni Groups)
   • Contact local Alumni Club in your city of interest—https://alumni.wfu.edu/clubs/

☐ Search Open Internship Positions – Utilize online tools to identify and apply for internships.
http://career.opcd.wfu.edu/find-an-internship
   • DeaconSource – https://wfu-csm.symphlicity.com/students/index.php
   • Internships – www.internships.com
   • UCAN Internship Database – https://ucan-csm.symphlicity.com/students
   • Online Resources handout (in DeaconSource Document Library)

☐ Prepare for Internship Interviews
http://career.opcd.wfu.edu/practice-for-an-interview
   • InterviewStream – Search interview questions by industry and video record yourself answering questions.
   • Mock Interviews – Participate in a mock interview with a career services counselor (prior to departure or upon return to campus).
   • Vault & WetFeet – Review sample interview questions by industry.