Dress for Success

Business Casual

Attire
- Conservative blouse, cardigan, or jacket
- Dress pants or knee-length skirt (no jeans or leggings)
- Classic, knee-length dress (not low-cut or strapless)

Shoes
- Closed or open-toed shoes (no flip flops or athletic shoes)

Accessories
- Classic purse
- Simple jewelry

Grooming
- Conservative hair style and make-up
- Trimmed nails either without polish or subtle polish
- Avoid wearing facial/body piercings
- Cover tattoos, if possible

Hygiene
- Fresh breath (use a mint not gum)
- Avoid scented lotions and perfume
Dress for Success

Business Casual

**Shirt**
- Collared button up shirt with a white undershirt underneath or a collared knit polo shirt

**Pants**
- Dark or khaki pants (no jeans)

**Belt**
- Leather with a simple buckle; same color as shoes

**Socks**
- Dark to match pants or shoes

**Shoes**
- Leather (no sneakers or flip flops)

**Grooming**
- Conservative, short haircut
- Clean shaven
- Trimmed nails
- Avoid wearing facial/body piercings
- Cover tattoos, if possible

**Hygiene**
- Fresh breath (use a mint not gum)
- Avoid cologne